

Rules for Individual Organisation of Studies (IOS)

Faculty of Space Technologies, AGH University of Krakow

Pursuant to § 9 of the AGH Regulations for Higher Education Studies, the following rules governing Individual Organisation of Studies (IOS) at the Faculty of Space Technologies are hereby established.

§ 1. General provisions

1. Individual Organisation of Studies (IOS) is a special mode of completing a programme of study that allows the organisation of education to be adapted to the student's individual circumstances.
2. IOS shall be implemented without changing the programme learning outcomes or the compulsory course modules.
3. IOS may be granted for one semester, several semesters, or the entire period of study, provided that the prescribed completion date of the programme is maintained.

§ 2. Application procedure

1. The student shall submit an application for IOS using the applicable form to the Dean's Office, addressed to the competent Vice-Dean.
2. The application shall include a justification, the proposed scope of IOS, and the proposed academic and teaching supervisor.
3. The application shall be submitted without undue delay after the circumstances constituting the grounds for applying for IOS arise.
4. A decision on granting IOS shall be made by the Dean or Vice-Dean within 14 days of the submission of a complete application.
5. IOS may be implemented only after the scope of IOS and the academic and teaching supervisor have been approved.

§ 3. Scope of individualisation of studies

1. IOS may include, in particular:
 - individual selection of course modules,
 - changes to the class timetable,
 - modifications to the forms of course completion and examinations,
 - modifications to the number of ECTS credits assigned to a semester,
 - setting individual dates for course assessments and examinations.
2. Course modules outside the student's programme of study may be completed, provided that their subject matter is substantively consistent with the programme of study.
3. Any changes introduced must not compromise the programme learning outcomes.

§ 4. Academic and teaching supervisor

1. The academic and teaching supervisor shall be appointed by the Dean or Vice-Dean from among the Faculty's academic staff holding at least a doctoral degree.
2. The responsibilities of the academic and teaching supervisor shall include, in particular:

1. developing, jointly with the student, an individual programme of study,
2. preparing semester study plans,
3. supervising the implementation of IOS,
4. proposing amendments and adjustments to the IOS programme.

§ 5. Approval of semester plans

1. The semester study plan shall be prepared by the academic and teaching supervisor in cooperation with the student.
2. The plan shall be approved by the Dean or Vice-Dean.
3. Any amendments to the semester plan require renewed approval by the supervisor and approval by the Dean or Vice-Dean.

§ 6. Final provisions

1. IOS must not result in changes to the programme learning outcomes or an extension of the duration of studies.
2. If a student fails to complete a course module undertaken under IOS, the student shall be required to complete that module in accordance with the applicable study plan.